| **Screening** | **Please provide explanatory comments** |
| --- | --- |
| **1.** What activity is being analysed? | All Bournemouth University’s Academic Regulations, Policies and Procedures (ARPPs) are updated and republished on an annual basis. There is a current project to revise the format and presentation of the ARPPs to create a more streamlined, user-friendly and accessible version of ARPPs.  |
| **2.** Who likely to be affected by the activity? | BU students, staff and the wider community |
| **3.** Who led the analysis? | Adam Child, Head of Academic Quality |
| **4.** Who contributed to the analysis? | Academic Quality team and key University stakeholders: Academic Faculty staff and Professional Services Departments, ARPP document owners |
| **5.** What information has been used to inform the analysis? | Existing policies, procedures and guidance; sector practice; Equality and Diversity Advisor UK Quality CodeEuropean Standard Guidelines (ESG) |
| **Analysis** | **Please provide explanatory comments** |
| **6. How does the activity promote good relations/equality/inclusion in relation to:** |  |
| 6.1 Age | N/A |
| 6.2 Disability | More user friendly fonts, formats, etc planned. |
| 6.3 Gender Reassignment | More inclusive – removed specific reference to gender pro nouns, etc. |
| 6.4 Marriage and civil partnership1 | N/A |
| 6.5 Pregnancy and maternity (including paternity) | N/A |
| 6.6 Race (colour, ethnic or national background) | N/A |
| 6.7 Religion or belief (including non-belief) | N/A |
| 6.8 Sex (Female/Male) | N/A |
| 6.9 Sexual orientation | N/A |
| **7. Does the activity have an actual or potential adverse impact in relation to?** |  |
| 7.1 Age | N/A |
| 7.2 Disability | N/A |
| 7.3 Gender Reassignment | N/A |
| 7.4 Marriage and civil partnership2 | N/A |
| 7.5 Pregnancy and maternity (including paternity) | N/A |
| 7.6 Race (colour, ethnic or national background) | N/A |
| 7.7 Religion or belief (including non-belief) | N/A |
| 7.8 Sex (Female/Male) | N/A |
| **8. Comment on the good practice identified** |
| The purpose of the ARPP review is to make key policy and regulations to make them more accessible to all staff and students, regardless of age, race, and disability, etc. and regardless of WP markers. Therefore all opportunities to include Equality and Diversity advice will form part of the review. Academic Quality will work with documents owners to remind them of Equality and Diversity expectations.A workshop in January 2018 is planned for document owners to which the Equality and Diversity Advisor will be invited to present guidance to the whole group, as the process of re-writing begins. |
| **9. Comment on the actions to mitigate actual or potential adverse impact** |
| N/A |
| **10. Decision/Feedback/Approval** |  |
| 10.1 What is the analysis outcome? (See Table 1 to assist here) | Please circle | **Level 1** |  |  |  |
| 10.2 Have you consulted with EDSG? | Yes, Equality and Diversity Advisor provided training for the Academic Quality team. |
| 10.3 When will the analysis be reported to EDSG? | October 2017 |
| 10.4 Which Committee will approve the analysis? | Varied depending on ARPP nature eg. ASC, Senate. |
| 10.5 Date of approval |  |
| 10.6 When and how will the analysis be reviewed? |  December 2020 |

1 Marriage and civil partnership are protected under the legislation but only for the need to eliminate unlawful discrimination in employment.

2 Please see footnote 1